Agenda Steering Group meeting CL4L

2023, March

14.00 – 15.30 CET

Online by Zoom

1. Welcome

2. Finance and administration

   - Planning of the working days

   - Timesheets

   - Payslips or contracts

3. Dissemination

   - Dissemination plan

   - Registration

   - Project website

   - Leaflet or poster

   - Electronic Newsletter

4. Evaluation previous meetings

5. Organisation upcoming meetings (online and onsite)

6. Any other business

7. Closure