



## Kick off meeting Zoom, November 23, 2022

## The goals for the meeting that participants:

- Understand the content, design, roles, and responsibilities, expected outcomes and planning of the CL4L project.
- Are aware of the financial and administrative guidelines and regulations (a document with information about finances, payments, and project administration (e.g., time sheets).
- Agree on the content of the Consensus Document: a document with information about the content (goals, objectives, results (deliverables), expected outcomes and planning) of the project, including all tasks and responsibilities of the partners.